

**Minutes**  
**Public Safety Data Network Governance Board**  
**February 20, 2013**  
**Department of Emergency Services and Public Protection**  
**1111 Country Club Road**  
**Middletown, Connecticut**

**Committee Members**

John Elsesser  
Chief Richard Mulhall  
Ted Schroll  
Jeff Vannais  
Colonel Danny Stebbins  
Raphael Barishansky

**Representing**

Council of Small Towns  
CT Police Chiefs Association/NPD  
Connecticut State Firefighters Association  
E9-1-1 Commission  
Connecticut State Police  
Dept. of Public Health

**Others in Attendance**

Reuben Bradford	Commissioner, DESPP
William Youell	Division of Statewide Emergency Telecommunications
Bonnie Guarnieri	Division of Statewide Emergency Telecommunications
Mark Raymond	Dept. of Administrative Services/BEST
Steve Spellman	Dept. of Emergency Services and Public Protection
Michael Morgan	Newington Police Dept.
Sean Thakkar	Criminal Justice Information Systems Governing Board
Stephen Verbil	Division of Statewide Emergency Telecommunications
Gerald Werner	Dept. of Administrative Services/BEST
Jim Mindek	Connecticut Education Network
Charles Fuller	Division of Statewide Emergency Telecommunications
John Masciadrelli	Division of Statewide Emergency Telecommunications
Mike Varney	Dept. of Emergency Services and Public Protection
George Pohorilak	Public
Scott Roberts	Town of South Windsor
Josh Boudreault	Town of South Windsor

**Call to Order**

John Elsesser called the meeting to order at 1:00 p.m.  
Jeff Vannais made motion to approve the minutes of the meeting held on December 19, 2012.  
Ted Schroll seconded the motion. The minutes were approved.

**Correspondence**

Jeff Otto, Litchfield County Dispatch, submitted an update via email, which was read by John Elsesser. The R-4 network has remained operational since the last meeting. There has been a lack of progress in connecting radio resources and in installing additional consoles due to the backlog of narrow banding and repairing damage produced by Storm Sandy. The remaining installations will be completed by the LCD vendor with a scheduled completion date of July 1, 2013.

### **PSDN Construction Update**

Jerry Werner reported that fiber has been installed at 96% of the PSDN sites. They have installed 468 new circuits and 330 of those have been tested. The completion date is expected to be at the end of March, 2013. Equipment has been installed at 425 of 510 sites, with a completion goal set at mid-April of this year. Completion of the production schedule is set at September 1, 2013.

### **Application Template/Dashboard**

Bill Youell reported that two teams are following up on Nutmeg Network applications that have been submitted. The CEN group is responding to Open Access and Education applications, while DSET has established a team consisting of John Masciadrelli and Chuck Fuller, to address public safety applications for use. DSET is meeting with CEN on a weekly basis to prevent any omissions or overlap with the application process. He announced that 41 applications have been submitted to the Dashboard since the last meeting. He stated that live applications will not be turned up on the public safety side until September 2013. He reported that out of the 41 applications, eight were schools and libraries and part of the education network, twenty six were open access, two were considered "other" (one was an out of state college that was curious about the network) and a total of five identified as public safety. Of those 41, 36 are being assessed or engineered. Meetings have been set up with three of the five public safety applicants. There is a meeting scheduled with LCD next week. DSET has already met with South Windsor and Coventry.

Bill then proceeded to introduce Scott Roberts, Director of IT, Town of South Windsor, and his assistant Josh Boudreault, who gave a presentation on the GIS and mobile technology application they are currently using in conjunction with the EOC, Public Safety, Public Works and Zoning.

The presentation provided information regarding an EOC application which uses GPS to track vehicles, road closings, downed wires, etc.. The service request dashboard template is completely customizable to accommodate different needs and requests. It was described as a web-based application that you "click" on and gather information. The system is able to track the exact location of the vehicles when they are out on the roads. It is able to tell which side of the street the plow has been down, the speed they are traveling at, whether they are currently plowing or not plowing. An additional feature is that it has the potential to cross boundaries which would be a thoroughfare to get resources around the community in light of a major event or disaster. This application eliminates redundancy because information is entered by only one authorized division and shared with everyone else. It also optimizes resources, reduces cost, is compatible with mobile devices and improves public safety during an emergency.

John Elsesser pointed out that currently there is no central repository between towns which can impede communication. This type of program can be consolidated and there is a regional EOC in Manchester which could possibly host this application. Eventually all towns could feed into this application and in the future a lost resource would be able to know which roads were closed and would save it time in returning to its facility. He stated there are both financial and regional benefits to this application.

Bill Youell stated that after discussing more technical details of the application with Scott, the application could be voted on at a future PSDN governance meeting. George Pohorilak asked if they could do videos. Scott answered that it could be done, if required.

### **Open Discussion**

Jeff Vannais asked what physically needs to be done for the application to be connected to PSDN. Jerry Werner answered by saying the PSDN is setup to accept applications into the network and the connection would go through the fiber and then be distributed. It would have to be investigated to see if any additional hardware would be necessary because each case is different.

Jeff Vannais also wanted to know if municipalities would have to purchase additional equipment or hardware. Bill Youell stated that there could be some incidental equipment necessary, but each case would be unique.

Scott Roberts stated that he would make the application functional with each individual entity regardless of what the process would be. The bandwidth is not very significant.

### **Public Comment:**

Jeff Otto submitted a report via email. It was read by Bill Youell. R-4 ESF-2 raised the question of whether applications for use of the PSDN similar to the one lodged by LCD are necessary. Their application essentially asks permission for nodes on the PSDN to be allowed to communicate with one another via intercom, CAD-to-monitor, radio and digital data. These basic IP communications should be considered core services, and that this basic type of public safety usage should be allowed with minimal administrative and governance delay.

Bill Youell stated that members from DSET will be meeting with LCD next week to better understand its applications with regard to Public Safety. It will be discussed at the next governance meeting.

John Elsesser brought up the possibility of the governance board allowing applications to be automatically approved if previous similar applications were approved. Therefore, the site would not be reviewed again. This would make the process more efficient. Ted Schroll stated that reviewing applications one-by-one at the beginning stages of the governance process would be more appropriate.

John Elsesser stated that as types of applications come through, the Governance board can determine whether an approval applies to that specific application or to ones that are very similar. The technical people would then have to define whether this is acceptable or not and meet with the Governance board as necessary. At the beginning it would be necessary to go one-by-one and analyze each application along with technical staff. There is both a fiduciary and legal responsibility to utilize E9-1-1 surcharge funding appropriately. It would be necessary to keep a record of the basis used for the decision making.

Sean Thakkar asked the technical team if network submissions are being reviewed from a security perspective and how will it work with the application. Is the integrity of the PSDN in place? Chuck Fuller answered that the main focus is to protect the integrity of the PSDN.

Bill Youell stated that the governance board can meet more frequently if the demand is necessary.

***Jeff Vannais motioned to adjourn the meeting. The motion was seconded by Ted Schroll. The meeting was adjourned at 2:00 p.m.***